
Twenty-Second Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

19 October 2020

Original: English

Geneva, 10 November 2020

Item 12 of the provisional agenda

Adoption of the estimated costs for 2021

Estimated Costs

2021 Twenty-Third Annual Conference of the High Contracting Parties to Amended Protocol II

Note by the Secretariat*

1. The Twenty-Second Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to have Indiscriminate Effects, held in Geneva on 10 November 2020, decided to convene a one-day meeting of the Twenty-Third Annual Conference on a date to be decided.
2. This document, submitted pursuant to the above-mentioned decision, provides estimated costs of US\$87,800. The estimated costs for 2022 are US\$80,400, and the biennial budget for 2021 and 2022 (US\$87,800 + US\$80,400) is US\$168,200. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in the contributions made by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties and States not parties participating in the work of the Conference should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

* This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.

Title of session:	Twenty-Third Annual Conference of the States Parties to Amended Protocol II (AP II) on Prohibitions or Restrictions on the Use of Mines, Booby-Traps and Other Devices, Annexed to the Convention on Certain Conventional Weapons (CCW)							
Dates to be held:	Location Geneva, November 2021 (1 day with Summary Records)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	13,200							13,200
Translation of documentation		17,500		20,200	22,500			60,200
Support Services requirements^{1/}						800		800
Virtual/hybrid meeting services^{2/}							7,000	7,000
Other requirements^{3/}							6,600	6,600
Total	13,200	17,500	0	20,200	22,500	800	13,600	87,800
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							87,800
	B. Non-conference-servicing requirements							
	Grand total (rounded) A+B							87,800
<i>1/ Sound technician/recording (2 x 1 day) \$800</i>								
<i>2/ Virtual meeting services (50 in-platform participants, 6 languages, 2 sessions of 3 hours per day x 1 day) \$6,100; UN web TV coverage (1 day) \$900</i>								
<i>3/ Rental of PC and printer \$15; Secretary (1 x 4 days) \$1,600; Documents control officer (1 x 1 day) \$300; Dedicated assistance provided for accounting services and administration of financial resources \$4,700</i>								

