
Fourteenth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

21 October 2020

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Geneva, 9 November 2020

Item 12 of the provisional agenda

Adoption of the cost estimates for 2021

Estimated Costs 2021 Fifteenth Conference of the High Contracting Parties to Protocol V*

1. The Fourteenth Conference of the High Contracting Parties to Protocol V to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 9 November 2020, decided to convene a one-day Fifteenth Conference in 2021 on a date to be decided.

2. This document, submitted pursuant to the above-mentioned decision, provides estimated costs of US\$ 78,000. The estimated costs for 2022 is US\$ 71,000, and the biennial budget for 2021 & 2022 (US\$ 78,000 + US\$ 71,000) is US\$ 149,000. A breakdown of these costs is provided in the attached table.

3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in the contributions made by the participants sharing the costs will be determined accordingly.

4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties, but that have accepted the invitation to take part in the meetings, share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.

5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

* The present report was submitted after the deadline owing to circumstances beyond the submitter's control.

Title of session:	Fifteenth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War to the Convention on Certain Conventional Weapons (CCW)							
Dates to be held:	Location Geneva, December 2021 (1 day with Summary Records)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	13,200							13,200
Translation of documentation		17,400		20,200	13,700			51,300
Support Services requirements^{1/}						800		800
Virtual/hybrid meeting services^{2/}							6,700	6,700
Other requirements^{3/}							6,000	6,000
Total	13,200	17,400	0	20,200	13,700	800	12,700	78,000
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							78,000
	B. Non-conference-servicing requirements							
	Grand total (rounded) A+B							78,000
<i>1/ Sound technician/recording (2 x 1 day) \$800</i>								
<i>2/ Virtual meeting services (40 in-platform participants, 6 languages, 2 sessions of 3 hours per day x 1 day) \$5,800; UN web TV coverage (1 day) \$900</i>								
<i>3/ Rental of PC and printer \$15; Secretary (1 x 4 days) \$1,600; Documents control officer (1 x 1 day) \$300; Dedicated assistance provided for accounting services and administration of financial resources \$4,100</i>								

Title of session:	Sixteenth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War to the Convention on Certain Conventional Weapons (CCW)							
Dates to be held:	Location Geneva, November 2022 (1 day with Summary Records)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	13,200							13,200
Translation of documentation		17,400		20,200	13,700			51,300
Support Services requirements^{1/}						800		800
Other requirements^{2/}							5,700	5,700
Total	13,200	17,400		20,200	13,700	800	5,700	71,000
* - at US\$								
		A. Total conference-servicing requirements (inclusive of 13% programme support costs)						71,000
		B. Non-conference-servicing requirements						
					Grand total (rounded) A+B			71,000

1/ Sound technician/recording (2 x 1 day) \$800

2/ Rental of PC and printer \$15; Secretary (1 x 4 days) \$1,600; Documents control officer (1 x 1 day) \$300; Dedicated assistance provided for accounting services and administration of financial resources \$3,800