
Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

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Technical Decisions by the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects on the work related to the Convention for 2021

The High Contracting Parties to the Convention on the Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects (CCW),

Pursuant to the relevant decisions of the Fifth Review Conference and the 2019 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects (CCW),

Taking note of the informal consultations of the High Contracting Parties and close cooperation with each other in 2020 on issues related to the operation of the Convention.

Taking into account that due to the extraordinary circumstances related to the COVID-19 pandemic, the 2020 Meeting of the High Contracting Parties did not take place,

Emphasising that the adoption of the present technical decisions by silent procedure is aimed at ensuring the continuity of the CCW process in difficult circumstances and does not create a precedent for the future,

Emphasising further that the present technical decisions do not prejudice the decisions of the previous or future Meetings of High Contracting Parties to the CCW,

Decided:

1. To confirm the election of Ambassador Robbert Jan Gabriëlse of the Netherlands, Permanent Representative to the Conference on Disarmament, as Chairperson of the 2020 Meeting of the High Contracting Parties to the CCW.
2. Without setting any precedent for the future, noting the different views that exist among High Contracting Parties as regards the status of meetings in 2020, and Rule 16 of the Rules of Procedure (CCW/CONF.V/4) and the financial measures decided upon by the 2017 and 2018 meetings of High Contracting Parties, to request the Secretariat to calculate the financial credits due to High Contracting Parties arising from the 2020 financial period and to record those credits in the next annual invoices following the closure of the 2020 accounts on the basis that the final costs of the meetings (estimated costs contained in CCW/MSP/2019/4/Rev.1, CCW/AP.II/CONF.21/3 and CCW/P.V/CONF/2019/3) would be met by High Contracting Parties and observers participating in those meetings.
3. To organize in 2021, in accordance with the relevant decisions taken by the High Contracting Parties to Amended Protocol II and to Protocol V, and continuing the work of the GGE on emerging technologies in the area of lethal autonomous weapon systems (LAWS), in line with paragraph 31 of the final report of the 2019 CCW Meeting of High Contracting

Parties (CCW/MSP/2019/9) and subject to available resources, the following CCW related activities:

- a) The Group of Governmental Experts of the High Contracting Parties related to emerging technologies in the area of lethal autonomous weapons systems (LAWS) for 20 days as follows: from 28 June to 5 July 2021, from 3 to 13 August 2021¹, and from 27 September to 1 October 2021, with flexibility on the exact venue to be determined by High Contracting Parties in case the pandemic does not allow in-person meetings in Geneva.
- b) The Meeting of Experts of the High Contracting Parties to Protocol V, for one day on 6 July 2021;
- c) The Group of Experts of the High Contracting Parties to Amended Protocol II, for a day and a half on 7 to 8 July 2021;
- d) The Fifteenth Conference of the High Contracting Parties to Protocol V, on 9 December 2021;
- e) The Twenty-Third Conference of the High Contracting Parties to Amended Protocol II on 10 December 2021
- f) The Preparatory Committee to the Sixth Review Conference, on 6-8 September 2021. The dates of the Sixth Review Conference remain as decided by the 2019 Meeting of the High Contracting Parties, from 13 to 17 December 2021.

Taking into account the extraordinary circumstances related to the COVID-19 pandemic and without prejudice to the format of future meetings, the meetings referred to under a, b, c, and f will be held in in-person format in accordance with the regular practice under the CCW, while the meetings referred to under d and e may also be held in a hybrid format with the presence of at least one delegate per High Contracting Party in the room.

4. To adopt the relevant cost estimates contained in Annex II, Annex III and Annex IV.
5. To adopt an operational budget for 2021 and a preliminary budget for 2022 as contained in Annex V and Annex VI.
6. To designate Ambassador Yann Hwang of France, Permanent Representative to the Conference on Disarmament, as President of the Sixth Review Conference and to take note of the provisional agenda for the Sixth Review Conference as contained in Annex I.
7. To elect Ambassador Marc Pecsteen de Buytswerve, Permanent Representative of Belgium, as Chairperson of the 2021 Group of Governmental Experts of the High Contracting Parties related to emerging technologies in the area of lethal autonomous weapons systems (LAWS).
8. To mandate the President-designate of the Sixth Review Conference to undertake consultations during the intersessional period on possible measures to address all aspects of the financial situation of the Convention.

¹ Pending a final decision on the tenth Review Conference of the Treaty on the Non-Proliferation on Nuclear weapons.

Annex I

Provisional agenda for the Sixth Review Conference

1. Opening of the Conference
2. Confirmation of the nomination of the President-designate
3. Adoption of the agenda
4. Adoption of the rules of procedure
5. Confirmation of the nomination of the Secretary-General of the Conference
6. Organization of work including that of the subsidiary bodies of the Conference
7. Election of the Vice-Presidents of the Review Conference, Chairpersons and Vice-Chairpersons of the main Committees, the Drafting Committee, and the Credentials Committee
8. Appointment of the Credentials Committee
9. Submission of the report of the Preparatory Committee
10. Submission of the report of the Group of Governmental Experts
11. General exchange of views
12. Review of the scope and operation of the Convention and its annexed protocols
13. Consideration of any proposal for the Convention and its existing protocols
14. Consideration of proposals for additional protocols to the Convention and other proposals
15. Financial issues related to the Convention and its annexed Protocols
16. Report of the Credentials Committee
17. Reports of the Main Committees
18. Report of the Drafting Committee
19. Other matters
20. Consideration and adoption of the final documents
21. Closing of the Conference

Annex II

Estimated Costs

2021 Meeting of the Group of Governmental Experts on Emerging Technologies in the area of Lethal Autonomous Weapons Systems (LAWS)

1. The High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects decided to convene the 2021 Meeting of the Group of Governmental Experts on Emerging Technologies in the area of Lethal Autonomous Weapons Systems (LAWS), whose dates and duration (between ten to twenty days) are to be decided.
2. This document presents the cost estimates of three different options: US\$ 283,100 for 10 days; US\$ 389,100 for 15 days and US\$ 494,900 for 20 days. The attached table provides a breakdown of the costs of each option.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:	CCW Group of Governmental Experts on Lethal Autonomous Weapons Systems (LAWS), 2021 session							
Dates to be held:	Location Geneva, TBD (10 working days)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	185,600							185,600
Translation of documentation		17,400			33,800			51,200
Support Services requirements^{1/}						8,000		8,000
Other requirements^{2/}							38,300	38,300
Total	185,600	17,400	-	-	33,800	8,000	38,300	283,100
* - at US\$								
								A. Total conference-servicing requirements (inclusive of 13% programme support costs)
								283,100
								B. Non-conference-servicing requirements
								Grand total (rounded) A+B
								283,100
<i>1/ Sound technician/recording (2 x 10 days) \$8,000</i>								
<i>2/ Rental of PC and printer \$130; Secretary (1 x 50 days) \$20,500; 1 Document Control Officer (1 x 10 days) \$2,700; Dedicated assistance provided for accounting services and administration of financial resources \$15,000</i>								

Title of session:	CCW Group of Governmental Experts on Lethal Autonomous Weapons Systems (LAWS), 2021 session							
Dates to be held:	Location Geneva, TBD (20 working days)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	371,200							371,200
Translation of documentation		17,400			33,800			51,200
Support Services requirements^{1/}						16,000		16,000
Other requirements^{2/}							56,500	56,500
Total	371,200	17,400	-	-	33,800	16,000	56,500	494,900
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							494,900
	B. Non-conference-servicing requirements							
	Grand total (rounded) A+B							494,900
<i>1/ Sound technician/recording (2 x 20 days) \$16,000</i>								
<i>2/ Rental of PC and printer \$300; Secretary (1 x 60 days) \$24,600; 1 Document Control Officer (1 x 20 days) \$5,400; Dedicated assistance provided for accounting services and administration of financial resources \$26,200</i>								

Annex III

Estimated Costs Preparatory Committee for the 2021 Sixth Review Conference of the High Contracting Parties to the Convention

1. The High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects decided to convene a three-day meeting of the Preparatory Committee for the Sixth Review Conference in 2021.
2. This document, submitted pursuant to the above-mentioned decision, provides estimated costs of US\$ 81,000. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:	Meeting of the Preparatory Committee for the Sixth Review Conference of the Convention on Certain Conventional Weapons (CCW)							
Dates to be held:	Location Geneva TBD (3 days without summary records)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55,700							55,700
Translation of documentation		6,100			9,100			15,200
Support Services requirements^{1/}						2,400		2,400
Other requirements^{2/}							7,700	7,700
Total	55,700	6,100	0	0	9,100	2,400	7,700	81,000
* - at US\$								
								A. Total conference-servicing requirements (inclusive of 13% programme support costs)
								81,000
								B. Non-conference-servicing requirements
								Grand total (rounded) A+B:
								81,000

1/ Sound technician/recording (2 x 3 days) \$2,400.

2/ Rental of PC and printer \$40; Secretary (1 x 4 days) \$1,600; Documents control Officer (1 x 3 days) \$800; Dedicated assistance provided for accounting services and administration of financial resources \$5,300.

Annex IV

Estimated Costs Sixth Review Conference of the High Contracting Parties to the Convention

1. The High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects decided to convene a five-day Sixth Review Conference in 2021.
2. This document, submitted pursuant to the above-mentioned decision, provides estimated costs of US\$ 840,500, including conference servicing (US\$ 280,500) and non-conference-servicing elements (US\$ 560,000). A breakdown of these costs is provided in the attached tables.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:	2021 CCW ISU staff costs							
Dates to be held:	N/A							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing								-
Translation of documentation								-
Support Services requirements								-
Other requirements ^{1/}								-
Total	0	0	0	0	0	0	0	-
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							-
	B. Non-conference-servicing requirements ^{1/}							
	<i>Staff costs (one P-4 and one P-3)</i>							443,300
	<i>Travel</i>							20,000
	<i>Equipment, digital upgrade, content management, supplies and outreach</i>							6,000
	Sub-total							469,300
	<i>Programme support costs @13% over B</i>							61,000
	Subtotal B							530,300
	C. Other requirements ^{2/}							29,700
	Grand total (rounded) A+B+C:							560,000

1/ Staff costs are based on Standard salary costs v1 recosted at US\$ 1=CHF 0.92. Salary costs include separation indemnities accrual of \$51,300.

2/ Dedicated assistance provided for accounting services and administration of financial resources \$29,700.

Title of session:		Sixth Review Conference of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)						
Dates to be held:		Location Geneva TBD (5 days with summary records)						
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	92,800							92,800
Translation of documentation		80,400		20,200	28,200			128,800
Support Services requirements ^{1/}						4,000		4,000
Other requirements ^{2/}							54,900	54,900
Total	92,800	80,400	0	20,200	28,200	4,000	54,900	280,500
* - at US\$								
								A. Total conference-servicing requirements (inclusive of 13% programme support costs)
								280,500
								B. Non-conference-servicing requirements
								Grand total (rounded) A+B:
								280,500
<i>1/ Sound technician/recording (2 x 5 days) \$4,000.</i>								
<i>2/ Rental of PC and printer \$100; Secretary (1 x 90 days) \$36,900; Documents control Officer (1 x 5 days) \$1,300; Dedicated assistance provided for accounting services and administration of financial resources \$16,600.</i>								

Annex V

Summary of the estimated costs for 2021 and 2022 CCW meetings and conferences

Biennial budget 2021 and 2022

Table 1

	2021		2022
<i>CCW meetings and conferences 2021</i>	<i>US\$</i>	<i>CCW meetings and conferences 2022</i>	<i>US\$</i>
<u>CCW framework Convention</u>			
Meeting of the Preparatory Committee for the Sixth Review Conference (3 days)	81,000	Meeting of the High Contracting Parties to the Convention (3 days)	729,200
Sixth Review Conference of the High Contracting Parties to the Convention (5 days)	840,500		
Group of Governmental Experts on emerging technologies in the area of Lethal autonomous weapons systems (GGE on LAWS):	283,100		
Option 1 - 10 days			
Group of Governmental Experts on emerging technologies in the area of Lethal autonomous weapons systems (GGE on LAWS):	389,100		
Option 2 - 15 days			
Group of Governmental Experts on emerging technologies in the area of Lethal autonomous weapons systems (GGE on LAWS):	494,900		
Option 3 - 20 days			
Total Option 1	1,204,600	Total	729,200
Total Option 2	1,310,600		
Total Option 3	1,416,400		

Table 2

	2021	2022
<i>CCW meetings and conferences</i>	<i>US\$</i>	<i>US\$</i>
<u>Amended Protocol II</u>		
Annual Conference of the High Contracting Parties to Amended Protocol II (one day)	87,800	80,400
Group of Experts (one-and-a-half days)	29,500	29,500
Total	117,300	109,900
<u>Protocol V</u>		
Conference of the High Contracting Parties to Protocol V (one-day)	78,000	71,000
Meetings of Experts (one day)	14,800	14,800
Total	92,800	85,800

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Annex VI

Estimated Costs 2022 Meeting of the High Contracting Parties to the Convention

1. The High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects decided to convene a three-day Meeting of the High Contracting Parties to the Convention in 2022, on dates to be decided.
2. This document, submitted pursuant to the above-mentioned decision of the High Contracting Parties, provides estimated costs of US\$ 729,200, including conference servicing (US\$ 169,200) and non-conference-servicing elements (US\$ 560,000). A breakdown of these costs is provided in the attached tables.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:		2022 CCW ISU staff costs						
Dates to be held:		N/A						
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing								-
Translation of documentation								-
Support Services requirements								-
Other requirements ^{1/}								-
Total	0	0	0	0	0	0	0	-
* - at US\$								
A. Total conference-servicing requirements (inclusive of 13% programme support costs)								-
B. Non-conference-servicing requirements ^{1/}								
Staff costs (one P-4 and one P-3)								443,300
Travel								20,000
Equipment, digital upgrade, content management, supplies and outreach								6,000
Sub-total								469,300
Programme support costs @13% over B								61,000
Subtotal B								530,300
C. Other requirements ^{2/}								29,700
Grand total (rounded) A+B+C:								560,000

^{1/} Staff costs are based on Standard salary costs v1 recosted at US\$ 1=CHF 0.92. Salary costs include separation indemnities accrual of \$51,300.

^{2/} Dedicated assistance provided for accounting services and administration of financial resources \$29,700.

Title of session:	Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)							
Dates to be held:	Location Geneva, 2022 (TBD) (3 days with summary records)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	55,700							55,700
Translation of documentation		40,500		20,200	28,200			88,900
Support Services requirements^{1/}						2,400		2,400
Other requirements^{2/}							22,200	22,200
Total	55,700	40,500	0	20,200	28,200	2,400	22,200	169,200
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							169,200
	B. Non-conference-servicing requirements							
	Grand total (rounded) A+B:							169,200

1/ Sound technician/recording (2 x 3 days) \$2,400.

2/ Rental of PC and printer \$40; Secretary (1 x 30 days) \$12,300; Documents control Officer (1 x 3 days) \$810; Dedicated assistance provided for accounting services and administration of financial resources \$9,000.