**Reporting Template for International and Regional Organizations**

**Programme of Action on small arms and light weapons**

**International Tracing Instrument**

(2022 report covering implementation period of 2020-2021)

**Please address the following issues, as applicable.**

1. **Organization and focal point**
2. Organization name
3. Address
4. Organizational email
5. Homepage (relevant website)
6. SALW Focal Point
7. (Name)
8. Title
9. Section/Department
10. Email
11. Telephone
12. Applicable (sub)region
13. Member States in the (sub)region
14. General mandate / purpose of the organization
15. **Regional Instruments**
16. Regional instrument(s) relevant for the implementation of the Programme of Action (if applicable)
	1. title of instrument(s)
	2. scope, objectives and main provisions of the instrument(s)
	3. mandated function of your organization under regional instrument(s)
	4. requirement for **national reports** under regional instrument(s)
	5. **national focal points** for your organization under regional instrument(s)
	6. **regional action plan** under regional instrument(s)
17. **UN Programme of Action**
18. Mandates and roles relevant for the implementation of the Programme of Action
19. Meetings
	1. participation in global UN PoA meetings
	2. regular meetings relevant to PoA process organized by your organization
		1. frequency and timing of meeting(s) (e.g. once a year in April)
		2. timing of meetings aligned with the UN PoA process
		3. capacity of participants (e.g. national focal points / national points of contact)
20. Challenges related to implementation of the PoA for States of your (sub)region
21. Targets/goals/roadmaps for States of your (sub)region and/or your organization, which are consistent with PoA implementation.
22. **International assistance**
23. International assistance (including regional assistance)
	1. assistance provided to member states during the reporting period
	2. needs for international assistance - technical/financial contributions
	3. views for enhancing international cooperation and assistance modalities and procedures in the framework of the Programme of Action and the International Tracing Instrument, taking into account good practice and lessons learned, and to present recommendations for consideration by Member States at the Eighth Biennial Meeting of States”

(para 119, BMS7 outcome document; para 33, A/RES/76/232)

1. **Relevant issues**
2. Gender-specific considerations
	1. policies/guidance documents for gender-specific actions by your organization
	2. gender-focused initiatives/projects implemented during the reporting period
	3. gender-mainstreaming of SALW projects implemented during the reporting period
3. Contributions to implementation of the **2030 Agenda for Sustainable Development**
	1. SDG-related initiatives/projects implemented during the reporting period
	2. **regional indicator(s),** if applicable
4. Information on marking practices for modular and polymer weapons by member states, if available
5. Ongoing challenges associated with the diversion of small arms at the regional level, if available
	1. diversion related to international transfers
	2. diversion of state-owned weapons related to stockpile management
6. **Additional remarks**

Date:

An MS-Word or PDF version of your completed 2022 report should be sent via e-mail to conventionalarms-unoda@un.org by **31 May 2022**.